



Antigo Public
Library
617 Clermont Street
Antigo, WI 54409

715-623-3724

Antigo Library Volunteer policy

Approved: November 15, 2022

The library welcomes volunteers 13 years of age and older to work in the library. Permission of a parent or guardian is required for those under 18 years of age.

A volunteer performs tasks for the Antigo Public Library Public Library without wages, benefits, or compensation of any kind, including workman's compensation.

Prospective volunteers must fill out and submit an application which will be reviewed by the Library Director and the Assistant Director. If no suitable job matches are available at the time, the applicant will be informed that their application will be kept on file for one year. If an appropriate position opens within that time, the applicant will be contacted.

Prospective volunteers will be required to be interviewed by two staff members, one of which should be the Library Director or Assistant Director. The interviewers will make their recommendation to the Library Director as to whether the prospective volunteer is a good fit. Volunteers can be terminated for any reason.

Volunteers must read and sign the Patron Confidentiality Policy before beginning a job assignment.

Background checks are required for volunteers 18 years of age or older. Additional forms may need to be signed to accomplish these checks.