

**Antigo Public Library Board of Trustees**  
**Minutes of Meeting Held November 28, 2023**

**Regular Meeting: 5 p.m. McGinley Room, Antigo Public Library Sheryl Perkins, Presiding**

Name	Attendance	Notes
Sheryl Perkins, President	Present	
Moira Scupien, Treasurer	Present	
Ken Shestak, Vice President	Present	
Carol McDougal	Present	
Abby Mattek	Present	
Ben Pierce, Buildings and Grounds Chair	Present	
Barb Rebstock, Policy Chair	Present	
Pam Augustyn	Present	

Others in attendance: Ada Demlow, Library Director, Judy Peterson, WVLS Board Representative

**Call to Order**

Perkins called the meeting to order at 5:04 p.m.

**Approval of Library Board Minutes from October 24, 2023**

Scupien made a motion to approve the minutes from October 24, 2023. Mattek seconded. Motion carried.

**Committee Reports**

- Personnel and Finance, Moira Scupien Finance and Personnel approved maintaining funds in the Fogeltanz CD that matures in 2023. We approved the 285 and 610 budgets for 2024 to send to Board. We discussed Demlow's Director reports including the detailed look at future finances.
- Policy, Barb Rebstock The committee approved the second reading of the **Policy and Procedure for Sending Library Board Recommendations to Appointing Authorities**. We reviewed and discussed the Volunteer Policy and the Unattended Persons policy and made no recommendations for changes or updates. We discussed new policies Demlow is working on in 2024.
- Building and Grounds, Ben Pierce Our last meeting was mostly a detailed tour of the facility. We do have a number of items in our facility that are near end of life.

**Approval of Final 285 Budget with Annual Raises**

Scupien made a motion to approve the 285 Budget with Annual Raises. Rebstock seconded. Motion carried.

**Approval of Final 610 Budget**

Shestak made a motion to approve the 610 Budget with Annual Raises. McDougal seconded. Motion carried.

**Approval for the Library Board President to approve December Bills in lieu of meetings.**

Pierce made a motion for the library board president to approve December bills in lieu of meetings. Rebstock seconded. Motion carried.

**Approval of 2024 Closure Schedule**

Augustyn made a motion to approve 2024 Closure Schedule. Mattek seconded. Motion carried.

Scupien moved to table discussion on the proposed board meeting calendar until the January meeting. Shestak seconded. Motion carried.

Mattek made a motion to adjourn the meeting. Scupien seconded. The meeting was adjourned at 5:54 p.m.